



Inquiry topic:

COMMITTEE CHAIR

Preparation

You are Chair of the Committee. You are conducting a public hearing to investigate:

1.

2.

The following witness groups will appear before the committee to answer your questions about this issue:

Group 1.

Group 2.

Group 3.

You need to think of questions to ask each group during the public hearing.

After the committee hears from these witness groups and the public hearing has finished, you will write a report based on the evidence presented. The report can recommend to support, oppose, or make changes to the inquiry topic.

Below are examples of questions you might like to ask.

- Who is your witness group speaking for and what evidence do they have to support their position?
- What methods did your witness group use to find its evidence?

Write some questions you might like to ask here.

COMMITTEE CHAIR

Script

Committee Chair:

"I declare open this hearing of the Committee into (inquiry topic).

I welcome all the invited representative groups. The terms of reference are to

determine:

1.

2.

The committee will now hear from several witness groups who expressed interest

in the inquiry.

I welcome representatives from (choose a witness group).

Please approach the table."

The witness group approaches the table and sits down.

Committee Chair: "Please state your names for the Hansard record."

Witnesses state their names in turn.

Committee Chair: "Do you wish to read a statement to the committee."

The witness group spokesperson reads the statement.

Committee Chair: "Committee members, do you have any questions for the witness group?"

The committee members ask questions, which are answered by the witness group members.

Committee Chair: "I thank the representatives from (witness group name) for coming today."

Repeat for each witness group.

After all the witness groups have been heard, the chairperson of the committee ends the inquiry.

Committee Chair: "This committee inquiry is now adjourned. The committee will consider the

evidence heard here today and will write its report. The report will be tabled in the

Parliament."





Inquiry topic:

COMMITTEE MEMBERS

Preparation

You are a Member of the Committee. You are conducting a public hearing to investigate:

1.

2.

The following witness groups will appear before the committee to answer your questions about this issue:

Group 1.

Group 2.

Group 3.

You need to think of questions to ask each group during the public hearing.

After the committee hears from these witness groups and the public hearing has finished, you will write a report based on the evidence presented. The report can recommend to support, oppose, or make changes to the inquiry topic.

Below are examples of questions you might like to ask.

- Who is your witness group speaking for and what evidence do they have to support their position?
- What methods did your witness group use to find its evidence?

Write some questions you might like to ask here.

COMMITTEE MEMBERS

Script

After the witness group has read their opening statement:

Committee Chair:	"Committee members, do you have any questions for the witness group?"
Committee:	"Thank you Mr/Madam Chair and Committee Members. I would like to ask the
	(witness group name)

representative this question:"

Write your questions here.





Inquiry topic:

WITNESS GROUP 1

Preparation

You are a representative of (witness group name)

You **SUPPORT** the terms of the inquiry. It's your job to tell the committee how you feel about the idea.

Write a statement outlining your group's view. In your statement, include one or more of the following:

- What reasons goes your group have for supporting the Bill? Why?
- What impact would the Bill have on your group?
- What research or evidence have you got to back up your claim?

Write some ideas for your statement here.

A committee member may ask you a question about your statement. What questions do you think the committee might ask you?

Brainstorm some potential responses to those questions here.

WITNESS GROUP 1

Script

Committee Chair: "I welcome representatives from (your witness group name)

Please approach the table."

Approach the table and sit down.

Committee Chair: "Please state your names for the Hansard record."

Witness Group 1: "Thank you Committee Chair. We are

Committee Chair: "Do you wish to read a statement to the committee?"

Witness Group 1: "We believe that..."

Write your statement here.

When you have finished your speech:

Witness Group 1: "Thank you to the Committee for giving us this opportunity to present our views."

You will be asked a question by a Member of the Committee. Try to think of a good answer.

Committee: (committee question)

Witness Group 1: (your response)

When the Committee Chair thanks you, return to your seat.





Inquiry topic:

WITNESS GROUP 2

Preparation

You are a representative of (witness group name)

You **OPPOSE** the terms of the inquiry. It's your job to tell the committee how you feel about the idea.

Write a statement outlining your group's view. In your statement, include one or more of the following:

- What reasons goes your group have for opposing the Bill? Why?
- What impact would the Bill have on your group?
- What research or evidence have you got to back up your claim?

Write some ideas for your statement here.

A committee member may ask you a question about your statement. What questions do you think the committee might ask you?

Brainstorm some potential responses to those questions here.

WITNESS GROUP 2

Script

Committee Chair: "I welcome representatives from (your witness group name)

Please approach the table."

Approach the table and sit down.

Committee Chair: "Please state your names for the Hansard record."

Witness Group 2: "Thank you Committee Chair. We are

Committee Chair: "Do you wish to read a statement to the committee?"

Witness Group 2: "We believe that..."

Write your statement here.

When you have finished your speech:

Witness Group 2: "Thank you to the Committee for giving us this opportunity to present our views."

You will be asked a question by a Member of the Committee. Try to think of a good answer.

Committee: (committee question)

Witness Group 2: (your response)

When the Committee Chair thanks you, return to your seat.





Inquiry topic:

WITNESS GROUP 3

Preparation

You are a representative of (witness group name)

You **SUPPORT/OPPOSE** the terms of the inquiry. It's your job to tell the committee how you feel about the idea.

Write a statement outlining your group's view. In your statement, include one or more of the following:

- What reasons goes your group have for supporting/opposing the Bill? Why?
- What impact would the Bill have on your group?
- What research or evidence have you got to back up your claim?

Write some ideas for your statement here.

A committee member may ask you a question about your statement. What questions do you think the committee might ask you?

Brainstorm some potential responses to those questions here.

WITNESS GROUP 3

Script

Committee Chair: "I welcome representatives from (your witness group name)

Please approach the table."

Approach the table and sit down.

Committee Chair: "Please state your names for the Hansard record."

Witness Group 3: "Thank you Committee Chair. We are

Committee Chair: "Do you wish to read a statement to the committee?"

Witness Group 3: "We believe that..."

Write your statement here.

When you have finished your speech:

Witness Group 3: "Thank you to the Committee for giving us this opportunity to present our views."

You will be asked a question by a Member of the Committee. Try to think of a good answer.

Committee: (committee question)

Witness Group 3: (your response)

When the Committee Chair thanks you, return to your seat.